University Hospitals of Leicester NHS Trust
Progress of actions arising from the Trust Board meeting held on Thursday, 27 November 2014

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1	298/14	**Chief Executive's monthly report** An analysis of the Trust's MyNHS data (relating to Consultant level outcomes) to be circulated to Trust Board members outside the meeting.	DS	TB 8.1.15	In hand.	4
2	299/14/1	**Patient Story** Chief Nurse to progress the requirement for additional blood machines in the Osborne Day Unit.	CN	Immediate	Resolved. The Osborne Unit has been provided with a cost code and advised to order additional machines.	5
3	299/14/2	**UHL Response to Congenital Heart Disease Review** Update on the review process to be provided to the Trust Board.	DS	TB 4.6.15	Scheduled on the 4.6.15 Board agenda accordingly.	5
4	300/14/3	**Emergency Care Performance and Recovery Plan** Sturgess report and the arrangements for implementation of the associated recommendations to be presented to the December 2014 Trust Board meeting.	COO	TB 22.12.14	Scheduled on the 22.12.14 Board agenda accordingly.	5
5	301/14/1	**NHS Trust Over-Sight Self Certifications** Director of Corporate and Legal Affairs and the Chief Executive to update the October 2014 self certification returns using the month 7 quality and performance exception reports and submit these to the NTDA by 28 November 2014.	DCLA/CE	28.11.14	Complete.	5
6	301/14/2 (a)	**Board Assurance Framework** Named risk owners (and contributors) to update the narrative in relation to risks 12 (MD), 14 (MD), 21 (DF/DS), 23 (CE/CIO), and 24 (CE/CIO).	MD/DF/ DS/CE/CIO	TB 8.1.15	Updated BAF to be reviewed by the Board on 8.1.15.	5
7	301/14/2 (b)	Consideration to be given to holding a TB development session on clinical education, R&D and links with the higher education sector.	CHAIR/ DCLA	Quarter 4 2014-15	Provisionally earmarked for the March 2015 TB development session.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	**5**	**Complete**	**4**	**On Track**	**3**	**Some Delay – expected to be completed as planned**	**2**	**Significant Delay – unlikely to be completed as planned**	**1**	**Not yet commenced**